

Brisbane Bicycle Touring Association Inc

MANAGEMENT COMMITTEE MINUTES

Tuesday 10 October 2017 at 6.30pm

Position	Incumbent	Present
President	Robert Brinkworth(RB)	Y
Vice President	Mary Doolan (MD)	Apology
Secretary	Joe Gannon (JG)	Y
Treasurer	Paul Glennon (PG)	Apology
Rides Coordinator	Mary Doolan (MD)	Apology
Membership Registrar	Daryl Beattie (DB)	Y
Website Coordinator	Peter Damm (PD)	Y
Librarian	Eve Morrice (EM)	Y
Social Convener	Eve Morrice (EM)	Y
Committee Person	Ginny Scott (GS)	Apology
Communications Officer	Vacant	

President, Robert Brinkworth chaired the meeting which opened at 6.35 pm

1 MINUTES FROM PREVIOUS MEETING :

Minutes of meeting held on 11 July 2017 read & confirmed. Moved: JG Seconded: PD Carried.

Business Arising from Previous Minutes (11 July 2017)

RB continues work to revise the ride indemnity sheet.

JG indicated he will, inter alia, delete references on the website to Achievements Awards & Brevet etc

2 CORRESPONDENCE:

Business emails received

- 29.08.17 from Grange Library re Hall Hire dates for 2018
- 28.07.17 invoice from Dymond Digital for July 2017\$220
- 28.08.17 Invoice from Dymond Digital for Aug 2017\$275
- 29.09.17 Invoice from Dymond Digital for Sept 2017\$178.75
- 7.09.17 letter from Australian Business Register to confirm our Aust Business Number details.

Advertising emails-

- nil

Other email received

- nil

Inward Correspondence

- nil

Outgoing Correspondence

- 5 Sept 2017 Letter to Grange Library re proposed hall hire dates for 2018

Moved JG, Seconded RD carried

That the inward correspondence is accepted & outward correspondence be adopted by the committee.

3 RIDE COORDINATOR'S REPORT:

- No report this meeting.

4 TREASURER'S REPORT:

JG spoke to the Treasurer's emailed report for the months of June to 30 Sept 2017, previously emailed to the Committee members. Main points were:

- Member subscriptions from PayPal for the period were \$880 & \$120 by ETF
- Cash at bank at 30 Sept 2017 has increased to \$19,123.27
- Payments of \$943.03 were submitted to be approved by the committee, the details being, Russell Dymond \$673.95, free coffee at Stones Corner Birthday Bash (\$92), Social function \$66.94, Web Hosting \$131.34.
- Interest income was \$81.94

Moved JG Seconded: DB That the abovementioned Treasurer's Report be accepted. Carried

Moved JG Seconded PD That payments contained within the Treasurer's Report are approved. Carried

5 MEMBERSHIP:

DB presented his Membership report dated 12 Sept & 10 Oct 2017 in which he nominated 9 persons for admission to BBTA membership. Motion seconded by RB & carried. The new members are Loraine Sanders, Kate Sweeney, Debra Hughes, Chigusa Sawamura, Jeff Whited, Bruce Grey, Carmel Carey, Kaylene Pickering & Tom Colligan.

- Total BBTA membership is now 241 persons which includes 8 complimentary & 3 honorary memberships.
- Committee agreed that DB should delete from our data base subscribers who have not renewed membership by December 31 2016. Those persons will not receive further emails from BBTA.

6 EQUIPMENT:

- RB reported the hire of one set of panniers this period. One tent & one bob trailer are still outstanding.

7 CLOTHING:

- Meeting considered Ginny's email of 8 August re the costs of jerseys from Scody. Agreed to open an order at an advertised price of \$106 (minimum 10 jerseys). This will keep the price reasonable & the club will hold in reserve the balance of the order if members order less than 10 jerseys. GS to liaise with MD about advertising the Scody order.....via website and/ or by email.

8 LIBRARY:

- EM reported that there were no issues this meeting.

9 SOCIAL CONVENOR:

- Very good reports on the last social at Stones Corner Birthday Bash. Everyone paid their bill.
- November Social night - Peter Damm speaking on helpful websites. Also possible member brainstorming (ideas) about BBTA's future.
- PD to liaise with RB about advertising the evening
- Xmas Bash to be at Gardens Point Café at 7.30am on first Sunday in December. Free coffee. EM to liaise with MD about advertising the event...should be similar to the earlier BBTA event at Gardens Point.

Meeting considered subsidising the breakfast or even making it free for members, (possibly draw more attendees), but decided that at this stage to limit BBTA's contribution to free coffee.

10 WEBSITE COORDINATOR:

- PD advised that things continue to progress well with Russell Dymond who always responds promptly to our requests.
- He will remove certain old (out of date) material from home page on the website.
- DB to be given higher level of website access to deal with, inter alia, Subscribers in the database.

11 GENERAL BUSINESS:

Committee Succession Planning

President, Secretary & Membership secretary indicated that they will retire at the end of the year. Discussed the need for new blood to reinvigorate / continue the club. Agreed that we need to start early networking to seek out new committee members. Most fertile ground likely to be relatively new members who should be approached on rides & wherever possible.

Matter to be further considered at the December committee meeting

Absences by Committee Members:

PD will be away for the December meeting.
MD will be away from 1st to 22nd November 2017.

OUT OF SESSION COMMITTEE DECISIONS (via email): [Subsequent to the Meeting]

Nil

NEXT SOCIAL EVENT **7.30pm 14 November 2017** [doors open 7pm] Guest speaker Peter Damm

NEXT COMMITTEE MEETING **12 December 2017 at 6.30pm**

Meeting closed at 8.15 pm

Minutes Confirmed
Robert Brinkworth - Chairman